

## Principal:

Mr. Scholtz

Email: [sscholtz@wpschools.org](mailto:sscholtz@wpschools.org)

## Assistant Principal:

Ms. Calderón

Email: [bcalderon@wpschools.org](mailto:bcalderon@wpschools.org)

## Memorial Secretary:

Mrs. Manzi

Email: [jemanzi@wpschools.org](mailto:jemanzi@wpschools.org)

## School Nurse

Mrs. Carbonelli

Email: [tcarbonelli@wpschools.org](mailto:tcarbonelli@wpschools.org)

## Substitute Nurse: Mrs. Wells

Email: [bwells@wpschools.org](mailto:bwells@wpschools.org)

## Guidance

Ms. McGlame

Email: [kmcglame@wpschools.org](mailto:kmcglame@wpschools.org)

# 2021-2022

## Memorial Mustang Student Handbook



**Do Not Forget to Sign Up for Your Student and Parent Portal**

## Daily Bell schedule 2021-2022

Official School Day/Homeroom Time: **8:12AM - 8:17 AM**

Official Start Time For Period 1: **8:18 AM**

Student Dismissal Time: **2:48 PM**

Period	Start Time	End Time	Duration
HR	8:12	8:17	5 minutes
1 (Enrichment)	8:18	8:58	40 minutes
2	9:00	9:40	40 minutes
3	9:42	10:22	40 minutes
4	10:24	11:04	40 minutes
5	11:06	11:53	47 minutes
6	11:55	12:42	47 minutes
7	12:44	1:24	40 minutes
8	1:26	2:06	40 minutes
9	2:08	2:48	40 minutes

### 2021-2022 Marking Period/Progress Report Dates

Projected Last Day: June 27, 2022

Marking Period	Dates	Progress Report	Report Cards
1	September 7, 2021 - November 12, 2021	October 8, 2021	November 19, 2021
2	November 15, 2021 - January 26, 2022	December 17, 2021	February 4, 2022
3	January 27, 2022 - April 1, 2022	March 4, 2022	April 8, 2022
4	April 4, 2022 - June, 2022 (subject to change)	May 13, 2022	June 27, 2022 (Last day of school)

# Student Code of Conduct Policy



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## Checking in Late?

If a student is arriving late to school:  
Students must enter through the main entrance with a guardian to sign in.

**All masks must be worn by all students and parents when entering the building.**

- A late station teacher will be located by the media center.
- All late students will get a late pass from the late station teacher in order to enter period 1.
- A tardy will be placed in our system for tracking purposes.

## Dress Code Policy:

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- No logo collared shirts in solid Navy or Maroon.
- Bottoms: no logo pants/skirts in solid khaki or navy.

Jeggings/leggings/cargo/sweatpants/spandex pants/**ATHLETIC** shorts/**HOODIES/UGG** slides/slippers **are not allowed during the school day.**



## COVID-19 Guidelines

1. All students must wear a mask when entering the building, indoors, and on a school bus.
  - 1.1. No gaiters, bandanas, or painter's masks allowed.
  - 1.2. Masks should be washed after every day of use and/or before being used again, or if visibly soiled or damp/wet.
  - 1.3. Disposable face masks should be changed daily or when visibly soiled, damp or damaged.
  - 1.4. Mask breaks are allowed. Please let your teacher know when you need one.
2. Students are allowed to bring in a water bottle and refill it at any refilling station. The water fountains are completely closed until further notice.
3. Lunch will be provided during periods 5 for all 6th and 7th grade students and period 6 for all 8th grade students.
  - 3.1. Students are allowed to bring lunch from home.
  - 3.2. Do not share your meal with others!
  - 3.3. Consistently clean up after yourself during lunch.
  - 3.4. Seat at the designated Mustang logo (only 12 students per table).
4. All students must bring their belongings and ID home daily.
  - 4.1. Cover your mouth when sneezing or coughing (use a tissue or your upper arm area).
  - 4.2. Always wash your hands for at least 20 seconds.
5. Sanitizing stations are around the building and classroom for period and daily use.
6. **Maintain physical distancing** in the hallways, locker rooms, outdoors, bathrooms, lunchroom, and cafeteria tables.



Teacher: Mrs/Mr \_\_\_\_\_ Class \_\_\_\_\_

Student Name: \_\_\_\_\_

Time out: \_\_\_\_\_

Time In: \_\_\_\_\_

Location: \_\_\_\_\_

# Lunch Lab/Hall Pass/Bathroom Pass Procedures

ALL STUDENTS will be provided with a bathroom/hall pass by their **period teacher**.

Bathroom and hallway logs will be kept by each teacher to ensure safety of all students.

Students must sign in and out with date and time for each period in their classroom.

- If a student is recommended to the lunch lab class period (or would like to go to complete assignments), a teacher must place the student's name on the sign in sheet.
- If a student is using a bathroom, please maintain social distancing.
  - We have approximately 350 students in the building. Please be mindful of others' needs and time allotted to use a restroom.

Only after filling in the appropriate information and having your teacher sign your pass will you be allowed to leave the classroom. Hall passes will be allowed at teacher discretion.

## Cell Phone Use

Cell phones, iPad's, tablets, cameras, video cameras, or any other electronic device must be placed in cubbies or left at home during the school day.



Electronic devices are not to be used inside the school or during class.

The school will not be responsible for lost or stolen electronic devices.

Parents can call the main office in order to speak with a student. (973) 317-7750.

## Grading Scale



Please see your teacher to review category percentage weights

- HW assignments
- Classwork (CW)
- Participation
- Tests/Quizzes/Projects
- Journals/Do Now's
- Exit tickets
- NewsELA/iREADY/Edulastic/IXL
- Benchmark/Diagnostic Assessments....etc.

Letter Grade	Range
A+	97-100%
A	93-97%
A-	90-93%
B+	87-90%
B	83-87%
B-	80-83%
C+	77-80%
C	73-77%
C-	70-73%
D+	67-70%
D	63-67%
D-	60-63%
F	0-60%

Any form of an assessment can count as a grade in your classroom. Confirm your grades and always conference with your teacher.

**We Wish You All a Great Year!**  
**Teamwork Makes the Dream Work!**